



CITY ADMINISTRATOR'S OFFICE CONTRACT MONITORING DIVISION



Edwin M. Lee, Mayor
Naomi M. Kelly, City Administrator

Romulus Asenloo
Acting Director

Wednesday, December 14, 2016

Ms. Lindley Robertson
THE LABOR COMPLIANCE MANAGERS (TLCM)
1390 Market Street, Suite 1712
San Francisco, CA 94102

Dear Ms. Robertson:

Pursuant to the Ordinance, Chapter 14B of the San Francisco Administrative Code, your firm has been recertified as a Woman-Owned San Francisco Local Business Enterprise which is valid for three (3) years. Your certification number is: CMD121916123.

This certification now allows your firm to be eligible to receive 10 percent discount/percent added in all bids/proposals with the City and County of San Francisco when bidding/proposing as a provider of: ECONOMIC DEVELOPMENT SERVICES, EDUCATIONAL AND TRAINING SERVICES, ADMINISTRATIVE SERVICES, REGULATORY COMPLIANCE ASSISTANCE, EEO/AFFIRMATIVE ACTION/M/WBE ASSISTANCE, TECHNICAL & MISC. WRITING/EDITING SERVICES, COMMUNITY RELATIONS/PUBLIC AFFAIRS, EMPLOYMENT DEVELOPMENT PROGRAMS.

Your company is also classified as a Micro Local Business Enterprise, which enables you to bid on Set Aside Program contracts from the City and County of San Francisco when bidding/proposing as a provider of: ECONOMIC DEVELOPMENT SERVICES, EDUCATIONAL AND TRAINING SERVICES, ADMINISTRATIVE SERVICES, REGULATORY COMPLIANCE ASSISTANCE, EEO/AFFIRMATIVE ACTION/M/WBE ASSISTANCE, TECHNICAL & MISC. WRITING/EDITING SERVICES, COMMUNITY RELATIONS/PUBLIC AFFAIRS, EMPLOYMENT DEVELOPMENT PROGRAMS.

To verify your business status as a bona-fide Woman-Owned San Francisco Local Business Enterprise, please indicate your certification number and show this letter upon request.

The Contract Monitoring Division reserves the right to withdraw this certification at any time. CMD also reserves the right to request additional information and/or conduct on-site visits for purposes of verification.

For re-certification, contact the Contract Monitoring Division, 30 Van Ness Avenue, Suite 200, San Francisco, CA 94102, Attention: CERTIFICATION UNIT.

Please notify this office at least sixty (60) days prior to the expiration date: 12/31/2019. Failure to do so, may result in removal of your company's name from the approved list of San Francisco Local Business Enterprises.

If there are any changes in your firm's status during this certification period, you are required to notify this office immediately.

Thank you for your interest in the CMD's LBE Program. You can access the Vendor Directory at our Internet address: www.sfgov.org/cmd.

Sincerely,

p.p. Taura Winchester

Romulus Asenloo
Acting Director